

Visa Handbook

For the processing of visa applications



Who needs a visa to enter Denmark?

See here a list of countries with a visa requirement and a list of Visa-free countries:

<https://nyidanmark.dk/en-GB/Words-and-concepts/US/Visum/Countries-with-a-visa-requirement-and-visa-free-countries/?anchor=63F86BF9BAE84296B40028C26E06EF02&callbackItem=E78CEA7D3E5D4B05AFC8A8FABCCCE46DC&callbackAnchor=7008F276B88243D8A0D6CDE8F6A5B59763F86BF9BAE84296B40028C26E06EF02>

How to apply for a visa

You apply through this website:

<https://nyidanmark.dk/en-GB/You-want-to-apply/Short-stay-visa/Cultural-visa>

Here is all the information on [how to apply](#), general information you need to know on Visa and special exemptions for countries with Visa requirement.

Documents you need to apply

It is a good idea to gather the documentation before you start.

You may need:

- The invitation from your Danish host. **Here you shall fill out and use both the document “Visa invitation, VU3” and “Invitation from Aarhus”**
- **Travel insurance covering the entire Schengen area** which is valid for the expected duration of your stay. The minimum coverage must be 30,000 €
- **A passport or other valid travel document.** Your passport/travel document must be valid for at least three months after your planned departure date. Moreover, your passport/travel document must have been issued within the past ten years and must have at least two blank pages
- **A passport photo measuring 35mm x 45mm.** The distance from your chin to the top of your head should measure between 30mm and 36mm. The photograph should bear a close resemblance to your current appearance and you should be facing the camera directly
- **Relevant documentation**, such as information about the reason for the trip, and proof that you have available accommodation, proof that you have sufficient means at your disposal to cover your living expenses as well as your travel home. You should also include information that will allow immigration authorities to determine whether you plan to leave the Schengen region when your visa expires

The diplomatic mission may request further documentation, multiple passport photos or copies of the application. Therefore, you should check the mission's website, to find out which documentation is required when submitting a visa application.

The Immigration Service recommends that you do not buy a plane ticket before receiving your visa. However, local agreements between Schengen countries' representations may imply that you must have bought a plane ticket.

Payment

Pay fee

Normally you have to pay a fee in order to submit an application. The visa fee is normally 90 euro and for children from the age of six years and below the age of 12 years 45 euro. Furthermore, you have to pay a service fee to the outsourcing company (VAC). The service fee may vary from country to country.

Where to submit the final application

Follow the steps on <https://nyidanmark.dk/en-GB/You-want-to-apply/Short-stay-visa/Cultural-visa?anchor=howtoapply> that will lead you to the website <https://applyvisa.um.dk/NVP.App/frontpage> where you submit the final application. On this website it is also important to read all information, especially the folder "How do I apply?".